

RED FEATHER LAKES FIRE PROTECTION DISTRICT
BOARD MEETING – rflvfd.org
TUESDAY, JANUARY 13, 2026, at 6 PM, HYBRID MEETING
MINUTES

Meeting Called to Order: 6:14 pm

Roll Call/Introductions: Present: Darla Moxon, Vice-President; Caryn Hughes, Treasurer; Brenda Lewis, Director; Nancy Kay, Secretary

Absent with prior knowledge: Dan Defibaugh, President

Present: Gerry Wagner, RFL Fire Fighter & President of the RFL Firehouse Supporters (501c3); Michael Bichler, RFL Fire Fighter & RFL Webmaster & IT

Guest speaker: Rob Spangler, World Class Boards

Review/Approve of Minutes:

Caryn made a motion to approve December 9, 2025, Minutes, Darla 2nd the motion, all approved.

Financial Report:

Caryn went over the financial report with us.

We have \$111,279.69 in our checking account and \$99,983.88 in our savings account, for a total of \$211,263.57 as of December 31, 2025

For the month of December our income was \$12,941.14 from taxes, donations, and earned interest.

Our expenses for December were Administration \$44,447.41; this included our FPPA annual pension payment of \$37,000.00, insurance for \$5,226.00, fees (accounting & county treasure's), volunteer incentives (dinner, gifts, awards), website hosting, & utilities.

Our Operating Expenses were \$1,317.19 for medical supplies, vehicles, & Starlink connection.

Our Capital Outlay Expenses were \$252,542.00; the new ambulance cost is \$252,300.00 and some radios for \$242.00.

Our Net Income for December is a negative \$285,365.46.

Nancy made a motion to accept the financial report as received, Brenda 2nd the motion, all approved.

Chief's Report:

RFL Fire Chief Brendon (Bobby) Hill, was working so he left his report with Gerry Wagner.

We had 8 runs in December, 6 medical and 2 fire related, which brought us to a total of 140 runs for the year 2025. 2024 we had 139 runs for the year.

Training this month of January, is scene size-up. First on scene does a basic scene view, reporting to dispatch, describes what is seen. This information is not only being recorded by dispatch, but those responding to the scene have a good mental picture of what equipment they will have to grab when they arrive. This is also good practice to speak on the radio, think before you speak.

Bobby, Michael Bichler, and Caryn met to discuss FPPA (Fire & Police Pension Association) and who fulfilled the requirements to be added to the list and who was removed from the list (there is a minimum requirement annually for calls/runs, training & business meetings, for pension credits). We added four members and removed two members.

Supporter's Report:

Gerry gave us the report for the Supporters for December.

We started the month of December with \$108,157.18 our check donations were \$29,245.00, PayPal brought in \$4,094.95. Gerry received \$150.00 for next year's Fire Day.

The Supporters did spend some money in December. The permit for the propane line was \$67.07 for the miscellaneous permit. Gerry bought a new coolant heater for the generator for \$73.42; heat protection wraps for the exhaust system (Gerry was working near the exhaust system and accidentally leaned against the system and melted his jacket, thankfully he wasn't hurt, just the jacket was melted), Gerry spent \$2,407.39 with Kelly supply for the generator piping. We spent \$1,290.47 to United Mailing to send out the solicitation letter in November but didn't mail the check until December. Our total expenses were \$3,850.21. We closed out the year with \$137,796.92. For the year we brought in \$46,000.07 in check donations and \$5,705.91 in PayPal, we brought in a total of \$51,712.91 in donations, not counting Fire Day for the year 2025.

Katie has spent a little over \$10,000.00 on items needed for the new ambulance. One of her big expenses was a little over \$5,200.00 for the Stair Chair. It is on rollers, almost like a wheelchair, but it has rubber tracking. It rides up & down steps, with a braking mechanism built in for control going down steps.

Gerry is hoping to get a bunch of the Fire Fighters together on Sunday to put the new generator piping in the ground. The Barlow's are offering their time and service for free to dig the trench with their backhoe on Saturday. Then the fire fighters will all level the trench and connect the piping on Sunday. Gerry will contact Tony Francone at Poudre Valley REA, to have him send up his engineers on a cold day, to see if the new straight line for the propane will perform better than the previous propane lines that ran along the side of the fire station with numerous 90 degree turns. Turning everything that runs on electric in the fire station, Gerry can only get the kW (kilowatt= 1,000 watts used in an hour) to about 40 kW, PV REA would like the generator to be able to maintain 75-80kWs for the microgrid.

Gerry has been trying to teach the new young fire fighters what needs to be looked after in the fire station and the vehicles and the generator, just to keep things running. Caryn reminded Gerry to change the furnace filters, she just did that at the POA and wanted to mention it to him.

OLD BUSINESS

Fire Station – doors

Caryn says the doors are being painted in the little POA building.

Generator/Microgrid

This was discussed in Gerrys report for the Supporters

New Ambulance

Caryn has the check ready to go. We are waiting to hear from them.

AirMedCare

Caryn said Bobby told her he will be talking to the fire fighters at their next business meeting, next week.

NEW BUSINESS

Guest: “World-Class Boards” Represented by Zoom

Rob Spangler of World Class Boards was invited to speak at our board meeting. Darla had joined his talk at the SDA (Special Districts Association) Annual Conference in Keystone last September. She and Brenda are feeling like they don't know what their roles are as board members yet.

Rob Spangler says his organization World Class Boards works with all kinds of boards nationally, for all things in leadership. The concept being to help a board with training, key conversations, or strategic planning; to help the board improve itself.

The SDA invites the organization of the World Class Boards each year to the conference; this year we spoke on strategic leadership, trust and conflict reduction. Rob speaks to boards about how they can be helpful, interviewing each board member along with surveys. Then they construct an agenda of the things that are most important to that board. They then offer a health assessment, as a map to work toward being a better board.

Darla and Brenda are interested in orientation and training, fiduciary information, and the legal issues of the board.

Rob mentioned he and his organization offer half-day retreats (about 4 to 5 hours), they would come up here to meet with all of us, for \$4,000.00. Doing the advanced work, so we can discuss the basics when we are there.

We will discuss this at our next board meeting, Caryn and Nancy will come up with some ideas to help Darla and Brenda become more familiar with the board workings.

OPEN BOARD DISCUSSION

Public Comment (limit to 3 minutes)

Website- Michael Bichler, (changing from .org to .gov) Our application has been submitted to the government, so now we wait to hear from them.

The ADA accessibility on the website has been going well, we are compliant.

Michael posted the Transparency information on the website.

Grant from SDA for the ADA website compliance – Darla wrote out the grant to SDA last month and Caryn said a check for \$300.00 came today. Caryn will submit it to the accountant for line item # 3640 Website Hosting, as a negative to the expenses.

Colorado dig 811 – They are transitioning to a new system. They are transitioning from OCARS_Pro@uncc.org to exactix@colorado811.org we will have to add this email to our contacts to receive any new alerts. Because Dan (Board President) who previously was the contact person is not here we asked Darla as Vice-President to be the contact for this change.

Workman's Comp. Caryn asked for the number to up-date for insurance purposes, 26 FF & 4 Cadets.

MEETING ADJOURNED Caryn made a motion to adjourn at 7:49 pm, Brenda 2nd, all approved.