

RED FEATHER LAKES FIRE PROTECTION DISTRICT
BOARD MEETING – rflvfd.org
TUESDAY DECEMBER 9, 2025, AT 6 PM HYBRID MEETING
MINUTES

Meeting Called to Order: 6:04 PM

Roll Call/Introductions: Dan Defibaugh, President; Darla Moxon, Vice-President; Caryn Hughes, Treasurer; Brenda Lewis, Director; Nancy Kay, Secretary

Present: Brenden (Bobby) Hill, RFL Fire Chief; Gerry Wagner, RFL Fire Fighter & President of the Firehouse Supporters (501c3)

Review/Approve of Minutes: Darla made a motion to approve the Minutes of Nov. 11, 2025, Brenda 2nd the motion, all approved.

Financial Report: Caryn went over the Financial Report with us.

We have \$197,603.53 in our checking account and \$299,025.50 in our savings account, for a total of \$496,629.03.

Our income for the month of November was \$3,443.69, from taxes and Interest earned.

Our expenses for the month of November were \$8,006.31.

Administration expenses were \$1,187.73, this includes Fees, Volunteer Incentives, Utilities, & General Supplies.

Operating expenses were \$6,658.42, this includes Medical Supplies, Vehicles, & Starlink Connection.

Capital Outlay expenses were \$160.16 for Fire Fighting Wildland PPE (Personal Protection Equipment).

Our Net Income of negative \$4,562.62.

Nancy made a motion to approve the Financial Report as received, Darla 2nd the Report, all approved.

Chief's Report: Chief Bobby Hill gave us an update on the Fire Department's activities for the month of November.

We had 10 calls in November, 9 medical calls, and 1 fire related call.

Reminder: This Saturday 12/13/25 is the Christmas Party. It starts at 5 pm and dinner at 6pm. Bring a wrapped white elephant gift (\$10.00 or less), family friendly gifts please. Also, bring a gift for each family member who will be joining us at the Christmas party, so they can be included in the gift exchange.

The new Ambulance was supposed to be here in late December. But, with the Christmas Holiday, it will be in January. It will be coming from Jefferson, NC and they have a company they use to transport the units, they charge \$2.50/mile. It is close to 2000 miles, so it will be around \$4,000.00 to get it delivered. This company has insurance for this, and they will deliver it here to RFL. They will take pictures of the unit before they trailer it and send the pictures to Caryn, and she will send them out to us. The total cost is \$317,900.00 + shipping approximately \$4,000.00, we have already paid \$65,600.00.

Training this month was medical.

Supporter's Report:

Gerry Wagner as President of the Firehouse Supporters, gave us an update on their activities for November and up to today.

Yesterday Gerry applied for a miscellaneous permit to bury the propane line. They called Gerry back and asked, "who was the contractor?" Gerry told her we were doing the job ourselves. Gerry was told he needed to have a Master Plumber to check and sign off on the propane lines because it was a commercial building. Gerry called Shaun Conley, a Master Plumber from Virginia Dale. This should be done in January of 2026.

We started the month with \$107,751.24, we brought in \$170.00 in checks, \$845.97 from PayPal and \$220.00 for next Fire Day, we brought in \$1235.97. WIX charged us \$624.00 for the annual website. The Supporter's bought a new wind meter, and new outside lights for the fire Station for \$830.03 ending the month with \$108,157.18.

Gerry is going to talk to Michael Bichler our IT Webmaster to see if we can bypass the WIX website in the future and just keep the PayPal, saving \$624.00 a year.

The Supporter's sent out their letters to the RFL FPD property owners asking for their support with donations to help the RFL FPD's Supporters help the Fire Department. Gerry said he sent out 100,047 letters at \$1.30 per letter. Nancy had received her letter in the mail.

OLD BUSINESS

Fire Station – doors

Caryn brought us up to date on the doors. They are to be painted both sides. The price has gone up, because he is not putting in new door frames, just the doors. The hinges don't line up with the hinges on our door frames, so we had to go with "custom doors" which cost \$267.00 more for the front door and \$243.00 for the back door so \$511.00 more than our original quote. He plans to paint the doors in the POA's little building. The two doors in the Ambulance Bay are standard doors and Caryn hopes he installs those first, then the front and back doors (the custom doors) after the other two ambulance doors installations are finished. We initially budgeted \$8,000.00 for the doors and have spent \$6,300.00 so far, we did increase the budget by a vote in our 8/12/25 board meeting to \$12,000.00 because Joe Anders our Trudoor representative said the "crash bars" and "keypads" increased the price to a high of \$11,092.73.

2026 Budget

Caryn went over the final Proposed 2026 Budget with us. Caryn pointed out to us that she is planning to transfer \$200,000.00 from our savings account to our checking account, sometime before Christmas. This is why the financial report and the Final Budget with the beginning and ending fund balances don't look the same. She wants to earn as much interest in our savings as we can, so she is delaying transferring the money until the end of the year.

Bobby asked Caryn to increase the 2026 budget line #5242 (Fire Fighting, Wildland PPE) from \$2,000.00 to \$5,000.00. Our Rescue Unit, we need some hand tools. These are DeWalt hand tools and they are expensive. We also increased line #3550 (Air Med Coverage) to \$2,250.00. Bobby had asked the RFL FPD to cover all the volunteers with Air Med Insurance and this is the amount to

cover about 30 people (this also covers their household members); this wasn't added to the budget but is now.

At the bottom of the final budget above where Dan as Chairman of the Board will sign, is a summary of the budget. It includes 2024 Actual, 2025 YTD, and 2026 Proposed, the 2025 YTD is based on our October Financial Report.

Nancy made a motion to approve our final 2026 budget, Brenda 2nd the motion, all approved.

Caryn mentioned that Dan signed the 2026 budget, Caryn and Dan both signed the Resolution to Adopt the Budget, Caryn and Dan both signed the Resolution to Appropriate sums on money, and Dan signs the Resolution of Budgetary Transfer (because we had to transfer money from our savings account to our checking account to cover the expense of the new ambulance). Then Caryn is signing her Budget Message. Nancy signed the DLG-70. So, this is our Budget Package for the State of Colorado. Caryn will scan it in and send it out to us and Nancy will send it to the Department of Local Government for the state of Colorado. This will also be added to our website (rflvfd.org).

AirMedCare

Caryn talked to Ethan, our Air Med Care representative, to be covered by this new incentive program each member will have to fill out a membership application and Caryn will turn them in to Ethan for coverage. Our membership renews in June, but we can pro-rate any memberships. Caryn will print out the applications and leave them in Bobby's desk draw.

NEW BUSINESS

State Matching Grant for FPPA

We were approved for \$6,078.00 by the State of Colorado to go toward our FPPA (Fire & Police Pension Association). We contribute \$37,000.00 annually, then with this additional \$6,078.00, we will be contributing \$43,078.00 to our RFLFPD's FPPA. Caryn will have to discuss with Bobby to make sure all the members listed in FPPA are in good standing.

New Ambulance

Discussed in Chief's Report

Generator/Microgrid

Discussed in Supporter's Report

OPEN BOARD DISCUSSION

Public Comment (limit to 3 minutes)

Caryn asked the Board of Directors, who wants a hard copy of the SDA (Special Districts Association) Newsletters and who wants an online Newsletter only? Nancy & Caryn are the only ones who wanted a hard copy, Dan, Darla & Brenda wanted only the online edition. Caryn will update this with SDA.

Dan's grand retirement cruise starts 1/3/26 for ninety-three days, Darla will have to lead the meetings, possible for the next 3 months. Dan will try to attend our meetings.

Darla, arranged to have a "World-Class Boards" Rep. join us by Zoom in January.

MEETING ADJOURNED Caryn motioned to adjourn the meeting at 7:14 pm, Darla 2nd, all approved.